

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Iranian Community of Western Australia

# Rules of Organisation

July 2019

*Our Mission*

*Connecting Iranians*

ما برای وصل کردن آمدیم

*Together we make a winning team*

# انجمن ایرانیان استرالیای غربی

## In the name of Allah, The most Gracious, The most Merciful

### Article 1 – Name

The name of the entity shall be “**Iranian Community of Western Australia**”, referred to in this document as “**ICWA**”.

### Article 2 – Definition

The Iranian Community of Western Australia (ICWA), is a division (legally recognised body / entity) of **Iranian Association Inc**, not-for-profit, non-political, charitable community organisation, dedicated to perform social and cultural programs, promote Persian culture, music, literature and arts, provide welfare, social services, and support to the community, in particular, to the disadvantaged migrants, youth and senior citizens, act as representative of Iranian Community in Western Australia and to enhance the employability and social life of its members.

ICWA designed for people from all faiths and backgrounds, who love Persian culture, art and literature, are open minded, respect other people's beliefs, ideas, opinions and feelings, value quality friendship, enjoy social activities and use the cultural and social events and activities as an opportunity to meet other people.

Anyone residing in Australia can take membership, participate in activities and assist ICWA in running social/cultural programs. ICWA is also open to all individuals and groups who may wish to perform a kind of art, music, literary and cultural program at ICWA Social Gatherings. Performers and participants are requested to respect the guidelines and code of conducts set by ICWA. The condition -In General- is to respect everyone's thought and not to use any words or act in such a way that may be considered as offensive to others.

The official language used by the ICWA for communication within the group (ie. Meetings) shall be English and Persian. However all legal documents including (not limited to) minutes of the meetings, activity and financial reports shall be drawn up in English. ICWA shall not engage in any political activities or any other activities that implies a kind of political advocacy.

### Article 3 – ICWA Objectives

1. Promote a harmonious relationship amongst Iranian Australian citizens, and the society in general by cultivating mutual respect through increased social interaction, sports, recreation, and other voluntary activities of significant community benefit.
2. To extend co-operation, create coordination, harmony and unity among all Iranians, and strengthen and expand relations between Iranians in Western Australia based on Persian culture, language and traditions, and to provide support and services to all Iranians regardless of their race, religion, sex, age and/or political preferences.
3. Performing social, cultural and educational programs to promote, teach, enlighten and raise the awareness in the areas of Persian profound heritage, culture, art, literature and language, and preserve the authentic Iranian culture and traditions.

### Article 4 – Management

#### ICWA structure

Iranian Community of Western Australia (ICWA) is a division of the Iranian Association Inc. Organisational structure of the ICWA follows:



ICWA will be managed by a president who is assigned by the Council, chosen from council members who have been actively being involved with ICWA activities for minimum of one year. However, if there is not a willing or eligible council member to

take the position, council can appoint any other eligible person to the position, who must be a voting member of the association. Term of office of ICWA President is three years, which shall commence six weeks after the AGM until six weeks after the conclusion of the third AGM following the appointment.

The President is responsible for management of the day-to-day affairs of the ICWA, shall report to council and officially represent the ICWA within the limits granted.

The vice-president shall be selected by the president from ICWA Management Team for the term of one year, to assist the president in managing the day-to-day affairs of the ICWA and may perform other duties that may be requested by the Management Team and/or President from time to time, and shall perform all duties and responsibilities of the President during the President's absence.

### **ICWA Management Team**

In-line with the commitment of the Iranian Community of Western Australia (ICWA) to provide excellence in activities, services and events to the community, the "ICWA Management Team" is formed. The team comprises of minimum 3 members, who must be voting members of the association, suggested by the president and approved by the supreme council. Management team, meets minimum quarterly and provides a forum in which information are shared and in which feedback and suggestions are sought in regard to the provision of ICWA activities, services and events and decisions are made. The meetings are chaired by ICWA President, or in the absence of president by ICWA vice-president or by a coordinator who elected by the team from its members, when both President and vice-president are absent.

The role of the management team:

- (I) Elect the team coordinator, event managers, and program/activity coordinators, due to final validation by the president.
- (II) Promote a collaborative approach to improve ICWA relationships.
- (III) Provide feedback and advices to improve activities, services & events.
- (IV) Contribute towards the development of more effective, responsive, intuitive and equitable service delivery practices.
- (V) Study and monitor social affairs and provide advice and action plan.
- (VI) Organise and manage social and cultural events.
- (VII) Study and identify the needs of Iranian women.
- (VIII) Organise sporting and recreational activities for women.
- (IX) Organise women's gatherings and programs for cultural occasion and events, such as the celebration of Women's and Mother's Days.
- (X) Organise workshops to teach subjects related to women.
- (XI) Study and identify the needs of Iranians Youth.
- (XII) Organise sport teams, sport events and recreational activities.
- (XIII) Encourage youth to participate in sporting and recreational activities.

- (XIV) Study and identify the needs of Iranian Migrants.
- (XV) Organise and manage volunteer team to provide support services.
- (XVI) Organise and provide settlement support and services to all Iranian migrants in their first year of settlement in WA, including providing information on health, employment, legal, housing, education, referrals to other regional services, assisting people to learn English and any other skills they may require, and linking them to the community.

## **Article 5 – Finances**

ICWA Funds will accrue from:

- a) Donations.
- b) Social and cultural programs.
- c) Business activities.
- d) Grants from appropriate Australian government authorities.
- e) Such other sources as ICWA determines.

## **Article 6 – Membership**

Iranian Community of Western Australia is a division of Iranian Association Inc. The membership of Iranian Association Inc is open to any male or female who is residing in Australia, completed the age of seventeen years, meets the following criteria and subject to the approval of his/her membership by the Association.

1. Accepting the Constitution of Iranian Association Inc.
2. Submitting the completed membership application form.
3. Payment of the annual “membership/membership card” fee.

Each application for membership shall be made on an official application form (online or offline) and shall include full name, contact details and other information as decided by the Association. Each member shall agree to abide by the Constitution and the resolutions taken by the Association, and to pay the annual membership subscription due on 1<sup>st</sup> of July.

### **Membership Benefits:**

- Being active in the community and shape the community events.
- VIP invitation & booking preference to the events of association or its divisions.
- Discounted tickets to all events and functions organised by the association.
- Joining the association discount program.
- Right to be present and to debate at General Meetings of the Association.